

Payment of housing benefit by BACS

The Council are keen to encourage customers who receive payment of their housing benefit by cheque to consider changing their method of payment to BACS.

Payments by BACS would be made directly into your bank account.

There are a number of advantages in receiving payments by BACS:

- As payments are made directly into your bank account they will be processed more quickly
- There are no delays, which can occur with cheque payments, BACS payments do not have to be cleared through the banking system. This could mean that the funds are available up to a week earlier than would be the case with a cheque
- Payments are more secure as there is less risk of them being lost, delayed or misappropriated

If you have not already done so, and would wish the council to make payments directly to your bank account, please complete the **Request for payment of Housing Benefit by BACS** form.

Request for payment of Housing Benefit by BACS

Your Name:	_____
Your Address	_____ _____ _____
Are you a:	Landlord / Tenant (delete as appropriate)
Contact tel:	_____
Details of the account you want Housing Benefit to be paid into:	
Name of Bank/Building Society:	_____ _____
Branch:	_____
Account name:	_____
Sort Code:	_____
Account or roll number:	_____
Signed:	_____
Date:	_____

Please return this completed form to:

**Gateshead Council, Finance & ICT Services, Civic Centre, Regent Street,
Gateshead. NE8 1HH
Tel: 0191 433 4646**